

**SERGEANT BLUFF PUBLIC LIBRARY**

**Special Board Meeting Minutes**

**May 24, 2023 4:30 PM**

**Call the special board meeting to order** –Board President Michael Aguirre called the meeting to order at 4:30 PM with roll call:

<b>Attendee Name</b>	<b>Title</b>	<b>Status</b>
Michael Aguirre	Board President	Present
Deb Collins	Director	Present
Shannon Maier	Director	Present
Jenni McCrory	Director	Present
Jane Schaar	Director	Present
Andrea Johnson	City Council Liaison	Absent
Carol Clark	City Council Liaison	Absent

**I. Approval of the Agenda**

Motion by Jenni McCrory, seconded by Shannon Maier, to approve the agenda. Motion carried. (Unanimous)

**II. Board Interviews for Library Director Applicants**

- a. The Board of Trustees scheduled three (3) interviews for the Library Director position to be conducted during this special session/open meeting.
- b. The Board completed all three (3) interviews.

**III. Post-Interview Discussion**

- a. Upon completion of the interviews, the Board collectively evaluated the interview responses and discussed each of the candidate’s potential for serving as the next Library Director.

**IV. Employment Agreement for Library Director**

- a. The Board of Trustees reviewed the Employment Agreement for the Library Director position.
- b. Motion by Deb Collins, seconded by Jane Schaar, to approve the Employment Agreement for the Library Director position. Motion Carried. (Unanimous)

**V. Issue Job Offer Letter**

- a. Motion by Jenni McCrory, seconded by Shannon Maier, to extend a Job Offer Letter to the one Library Director applicant that the Board feels will best fulfill the job requirements. Motion Carried. (Unanimous)

**VI. Adjournment**

Motion by Shannon Maier, seconded by Jenni McCrory, to adjourn at 7:39 PM. Motion carried. (Unanimous)

**\*\*NEXT MEETING: June 21, 2023, 5:30 PM at Sergeant Bluff Public Library\*\***

Respectfully submitted,  
Jane Schaar